

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Heather Cramer

District Administrator

John Kiefer

Director Financial Services

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

Clint Bushey

Principal

John Hustis Elementary

600 S. Hustis. St · P.O. Box 386
Hustisford, WI 53034
(920) 349-3228

Margaret Bell

Principal

Terri Kreitzman

Director of Special Education

Buildings and Grounds Committee Meeting Minutes of Monday, May 6, 2019

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, May 6, 2019, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Steve Weinheimer, Member; John Kiefer, Financial Manager; Heather Cramer, District Administrator; and Kris Roeseler, District Maintenance Coordinator

New Business:

- Update Kris Roeseler—Maintenance projects and schedule—Mr. Roeseler updated the committee on various projects being completed around the district. He is putting gravel in areas to help with standing water on the fields and in low areas, he is working with Johnson Controls with AC issues at the HS, he opened the concession stand for the season. The roof at the HS has some leaks with the recent rainfall. He is working to fix the leaks. He is continuing to work on the locker rooms at the HS. There is significant maintenance needed on the showers. Bids were secured for the doors at JHE that need to be replaced and repaired. He is working on securing bids for flooring at JHE. Mr. Bohonek also requested that Mr. Roeseler find a solution to the washout issue in the HS parking lot.
- Community Survey Update—Mr. Bohonek inquired about starting the community advisory group this summer prior to sending out a community survey. This topic will be discussed for board development at the regular May board meeting.
- Summer Maintenance Schedule/Projects—Mr. Roeseler indicated that there are areas for touch up painting throughout both buildings. There is also a need to ensure that the science room at the HS gets thoroughly cleaned. Mrs. Cramer is contacting a company to do a lab audit or safety inspection to ensure that all items within the lab are in working order and safe for use.
- Gym Floor Refinishing Bids—Mrs. Cramer updated the committee on the quote from Pro Star Surfaces. This bid will move forward for board approval in May.
- HS Gym Bleacher Bids—Mrs. Cramer updated the committee on the quote from Pro Star Surfaces. The bid will move forward for board approval in May.
- Custodial Position Posting—Mrs. Cramer updated the committee on the posting.
- Custodial Summer Staffing—Mrs. Cramer updated the committee on students interested in the position.
- JHE Maintenance for Summer—The replacement of doors at JHE will be on the May board agenda. The front doors as well as the gym door and receiving doors are all in need of replacement.